



**APRIL 19, 2022**

**BOARD MEETING AGENDA**

8:00 pm - Middle School Auditorium

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**1. Opening Meeting**

1.a. Call to Order - President Bill Swanson

1.b. Pledge to the Flag

**2. Student/Staff Recognition and Board Reports** - Cody Jones and Elizabeth Sheriff

**3. Reading of Correspondence**

**4. Recognition of Visitors**

**5. Public Comment Period**

**6. Approval of Minutes**

6.a. Regular Board Meeting and Committee of the Whole Meeting Minutes for April 4, 2022

**7. Financial Reports**

**7.a. Payment of Bills**

General Fund	\$	1,033,623.09
Capital Project Reserve Fund	\$	18,125.11
Cafeteria Fund	\$	176,735.78
Student Activities	\$	<u>16,288.51</u>
<b>Total</b>	<b>\$</b>	<b>1,244,772.49</b>

Motion to approve the Payment of Bills as presented.

**7.b. Treasurer's Fund Report**

General Fund	\$	17,868,102.16
Capital Project Reserve Fund	\$	10,210,340.79
Cafeteria Fund	\$	574,344.57
Student Activities	\$	<u>308,045.28</u>
<b>Total</b>	<b>\$</b>	<b>28,960,832.80</b>

Motion to approve the Treasurer's Fund Report as presented.

### **7.c. YTD General Fund Report and YTD Taxes**

The administration prepared the YTD General Fund Report and the YTD Taxes for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax Summary shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports as submitted.

## **8. Old Business**

## **9. New Business**

## **10. Personnel Items - Actions Items**

### **10.a. Professional Staff Resignations**

- Heather Housel has submitted a letter of resignation from the position of Instructional Coach at Newville Elementary School for the purpose of retirement effective June 10, 2022.
- Randy Crawford has submitted a letter of resignation from the position of First Grade Teacher at Oak Flat Elementary School for the purpose of retirement effective September 10, 2022.

The administration recommends the Board of School Directors approve the professional staff resignations as presented.

### **10.b. Summer School Staffing Recommendations for 2022**

Mr. Bill August, Assistant Superintendent, recommends the following Summer School Staffing for secondary and elementary levels:

#### **Secondary Summer School**

Teacher - Mr. Nathan Gutshall

Teacher - Mr. Tyler Henry

Teacher - Mr. Joseph Kucker

#### **Elementary Summer School**

Coordinator - Jennifer Warner

Pre K Teacher - Crystal Martin

Pre K Teacher - Kendra Miller

Pre 1<sup>st</sup> Teacher - Denise Ginter

Pre 1st Teacher - LidiaAnn Edwards

Pre 2<sup>nd</sup> Teacher - Alisha Willis

**10.b. Summer School Staffing Recommendations for 2022 (continued)**

**Paraprofessionals:**

- Pre 1<sup>st</sup> Aide - Marilyn Zinn
- Pre K Aide - Patty Gantz
- Pre K Aide - Michelle Dunkleberger

The administration recommends the Board of School Directors approve the proposed Summer School Staffing for 2022 and set the compensation for each position based on the current contract between Big Spring Education Association and the Big Spring School District.

**10.c. Recommended Custodial Transfer**

Ms. Cheri Frank, Coordinator of Custodial Services, is requesting a custodial transfer as follows:

- Brandie Batchelder from full-time Middle School Custodian to full-time Middle School Head Custodian effective July 1, 2022 to replace Wilma Marpoe who is retiring. The salary should be established at R20 of the classified pay scale for the 2022-2023 school year.

The administration recommends the Board of School Directors approve the custodial transfer as presented.

**11. New Business - Actions Items**

**11.a. Credit Pay**

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Erin Bishop	\$1,320.00
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The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Educational Association and the Big Spring School District.

**11.b. Recommended Approval of Job Description**

The administration has developed the job description listed and a copy of the job description is included with the agenda.

**219 Distance Learning Coordinator**

The administration recommends the Board of School Directors approve the Distance Learning Coordinator job description as presented.

### **11.c. Recommended Approval of New Curricular Resources**

Listed below are new curricular resources recommended by Mrs. Nicole Donato, Director of Curriculum and Instruction:

#### **Resources:**

- K-5 Math: Illustrative Math - Publisher Kendall Hunt
- 6-8 Math: Illustrative Math - Publisher Kendall Hunt
- Algebra I, Algebra II, and Geometry: Illustrative Math - Publisher Kendall Hunt

The administration recommends the Board of School Directors approve the new curricular resources as presented.

### **11.d. Capital Project Payments**

- Trane invoice (312470810) for \$23,098.00 for the Middle School HVAC Controls. The invoice will be paid with ESSER Funds.

The administration recommends the Board of School Directors approve the payment from the Capital Project Reserve Fund.

### **11.e. Recommended Approval for Building Utilization Request - Warrior Softball Practices**

Mr. Mike Gutshall, Warrior Softball, is requesting to utilize the high school softball field for practices from April 2022 - July 2022. Because the utilization request includes Sundays, Board action is necessary.

The administration recommends the Board of School Directors approve Mr. Gutshall's request to utilize the high school softball field as presented.

## **12. New Business - Information Item**

### **12.a. Contracted Staffing Updates**

Dr. Abigail Leonard, Supervisor of Ancillary Services, is providing contracted staffing updates as follows:

- Devyn Heinbaugh has submitted a letter of resignation from her ESS position effective April 14, 2022.
- Sky Coy has resigned from her ESS position effective March 30, 2022.
- Megan Adams will be an Aide for the Extended School Year Summer Program at Oak Flat replacing Devyn Heinbaugh who has resigned.

**12.b. Tenure Status**

The following professional employee has completed the required years of service as a temporary professional employee and has earned tenure based on satisfactory performance: B. Christie Katora - High School

Additional information regarding this professional employee has been provided by the building principal.

**12.c. Additional Volunteer for the Spring Coaching Roster**

David Young II is a volunteer coach for the Middle School Track and Field Team and should be added to the spring 2022 approved coaching roster.

**13. Discussion Item**

**14. Board Reports**

**14.a. District Improvement Committee - Mr. Fisher and Mr. Myers**

The next Virtual Meeting will be held on April 21 at 6:00 pm. Meeting connection details will be available on the District Web Page.

**14.b. Athletic Committee - Mr. Deihl, Mr. Fisher, Mr. Myers, and Mr. Wardle**

**14.c. Cumberland Perry Area Career and Technical Center - Mr. Piper and Mr. Wardle**

**14.d. Building and Property Committee - Mr. Over, Mr. Piper, Mr. Roush, and Mr. Wardle**

**14.e. Finance Committee - Mr. Deihl, Mr. Over, and Mr. Piper**

**14.f. South Central Trust - Mr. Deihl**

**14.g. Capital Area Intermediate Unit - Mr. Swanson**

**14.h. Tax Collection Committee - Mr. Swanson**

Mrs. Sue Pinti, long time Executive Director of the CCTB, will be retiring in December 2022. The TCC has decided to appoint Penny Cramer as the Executive Director on January 1, 2023. Mrs. Cramer has been a long time deputy with the CCTB. Due to the long tenure of Mrs. Cramer and the year-long training opportunity, CCTB and TCC anticipate a seamless transition in leadership.

Attached is the 2022 calendar YTD EIT and LST collection. Both are ahead of the prior year YTD collections.

**14.i. Future Board Agenda Items**

**14.j. Superintendent's Report**

**15. Meeting Closing**

**15.a. Business from the Floor/Board Member Comment**

**15.b. Comment on Future Board Agenda Items**

**15.c. Adjournment**

Meeting adjourned at \_\_\_\_\_ pm, **April 19, 2022**

Next scheduled meeting is **May 2, 2022** in the Middle School Auditorium